ADVERTISEMENT TEMPLATE

**Job title:**

**Direction:**

**Field of study:**

**Discipline:**

**Speciality:**

**Place of work:** *(town)*

**Type of contract:** *(e.g. employment contract, fixed-term contract)*

**The amount of working time:** *(e.g. 4/4)*

**Faculty/Department:** *(type)*

**Reference No:** *(serial number of the notice/year)*

**Type of position:** *(scientific position)*

**Expiry date of the advertisement:** *(date until when the advertisement is to be visible on the website)*

**Job Description:**

*(please describe in one sentence what the person in this position will be responsible for)*

**Requirements:**

*- (please list in bullet points the requirements to be fulfilled by the candidate for this position)*

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**Required documents:**

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**We offer:**

*- employment based on a employment agreement*

*- 13th remuneration*

*- the possibility of using benefits under the Company Social Fund*

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**Development prospects:** *(brief description of prospects)*

**Deadline for applications:**

**Planned date of employment:**

The consolidated text of the Statute for the open competition can be found at the link:

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Recruitment and competitions conducted by Wroclaw University of Health and Sport Sciences are open, carried out with transparent procedures, transparency and clear and unambiguous criteria, taking into consideration the diversity of careers.

Please send your application documents to ...................................................   
*(insert address)* or send scans of the required documents to ................................................................... *(insert address)* by ............................................................   
In the title of the message please indicate the ref. no.: ...............................

Please add and sign the following clause:

1. Please be advised:

Identity of the administrator

The administrator, who is the Rector of the Wroclaw University of Health and Sport Sciences with its registered office at 35 I.J. Paderewskiego Avenue, decides on the purposes and methods of processing the personal data you provide.

Contact details of the administrator

The Administrator can be contacted via the form and details posted on www.awf.wroc.pl/kontakt or in writing to the Administrator's registered address. Contact details of the Data Protection Officer, the Administrator has appointed a person to act as Information Security Administrator and Data Protection Officer (DPO), who can be contacted via email address: iod@awf.wroc.pl.   
The Administrator can be contacted on all matters concerning the processing of personal data and the exercise of rights related to data processing.

Processing purposes and legal basis

Your personal data will be processed on the basis of your voluntary consent in order to carry out competition procedures related to the establishment of cooperation or employment with the administrator. Competition documentation is furthermore subject to archiving obligations based on the common regulations applicable to higher education.

The Administrator has endorsed the principles and recommendations adopted in 2005 by the European Commission (in the European Charter for Researchers and the Code of Conduct for the recruitment of researchers). In implementing these principles, it uses the 'Human Resources Excellence in Research' logo and may be subject to reviews confirming that it applies the principles of the Charter and the Code. This may lead to the disclosure (to authorised institutions) of competition documentation and your data. Such processing is necessary for the purposes of the legitimate interests pursued by the administrator. Recipients of the data or categories of recipients of the data Your personal data will be made available to people participating in the competition procedures. Non-accepted candidates will be given the opportunity to collect the documents containing this data, and we will destroy any documents not collected. The documents and data of accepted candidates will be placed in the personal files of employees. Institutions and people entitled to supervise and verify competition procedures may also become recipients of your data. If only legally permissible and feasible, the administrator will anonymise the data before making the documents available.

Data retention period

The data will either be processed during the competition process and then made available for return (for the next 6 months), or processed in the employee file for the duration of the employment, and thereafter for the time established by common law.

Rights of data subjects

You have the right to access and rectify the content of your data. You may also exercise the right to: erasure, restriction of processing, data portability. You can withdraw your consent to the processing and, in those situations where we carry out the processing on the basis of consent, this will not affect the legality of the activities carried out prior to the withdrawal of consent. You also have the right to object to the processing carried out by the administrator on the grounds of its legitimate interest.

Right to lodge a complaint with a supervisory authority

You have the right to lodge a complaint with the data protection supervisory authority in the Member State of your habitual residence, place of work or place of occurrence of the alleged breach. In the Republic of Poland, this is the President of the Office for Personal Data Protection (Polish: PUODO), whose Office is located at: 2 Stawki St. 00-193 Warsaw, Telephone: 22 860 70 869. Information about the voluntariness or obligation to provide data The provision of your personal data is necessary to enable you to participate in competition procedures, for the handling of your application and documentation and for correspondence with you.

1. In view of the above, I consent to the processing of my personal data by the Wroclaw University of Health and Sport Sciences, with its registered office at 35 I. J. Paderewskiego Av. 51-612 in Wrocław for the purpose of participating in the aforementioned competition in accordance with Article 6(1)(a) of the RODO (i.e. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27.04.2016 on the protection of individuals with regard to the personal data processing and a free flow of such data and repealing of Directive 95/46/EC).

(date and legible signature) ......................................................